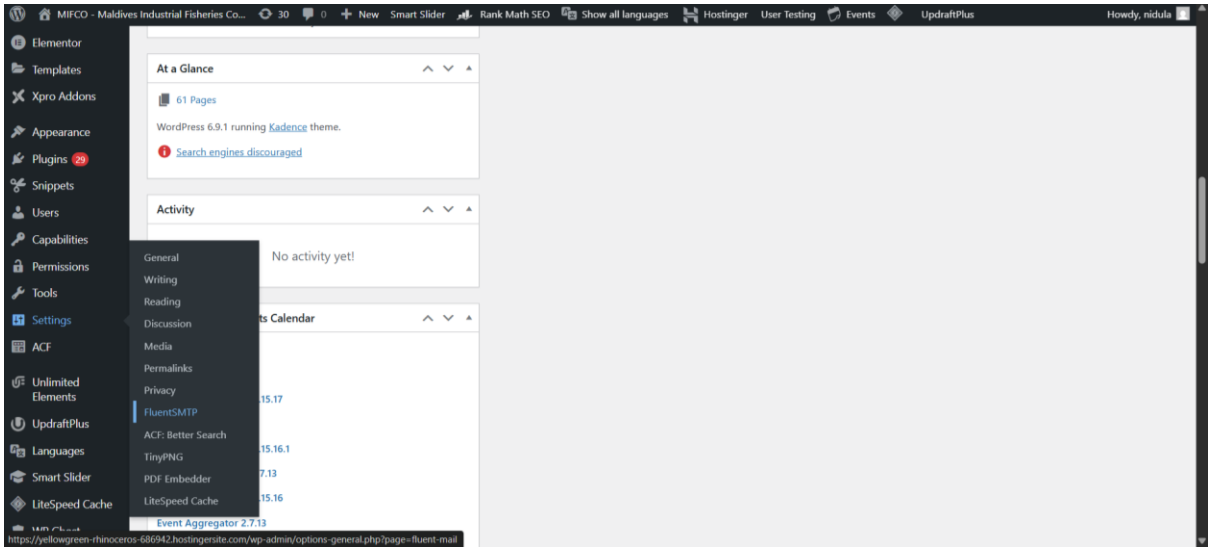
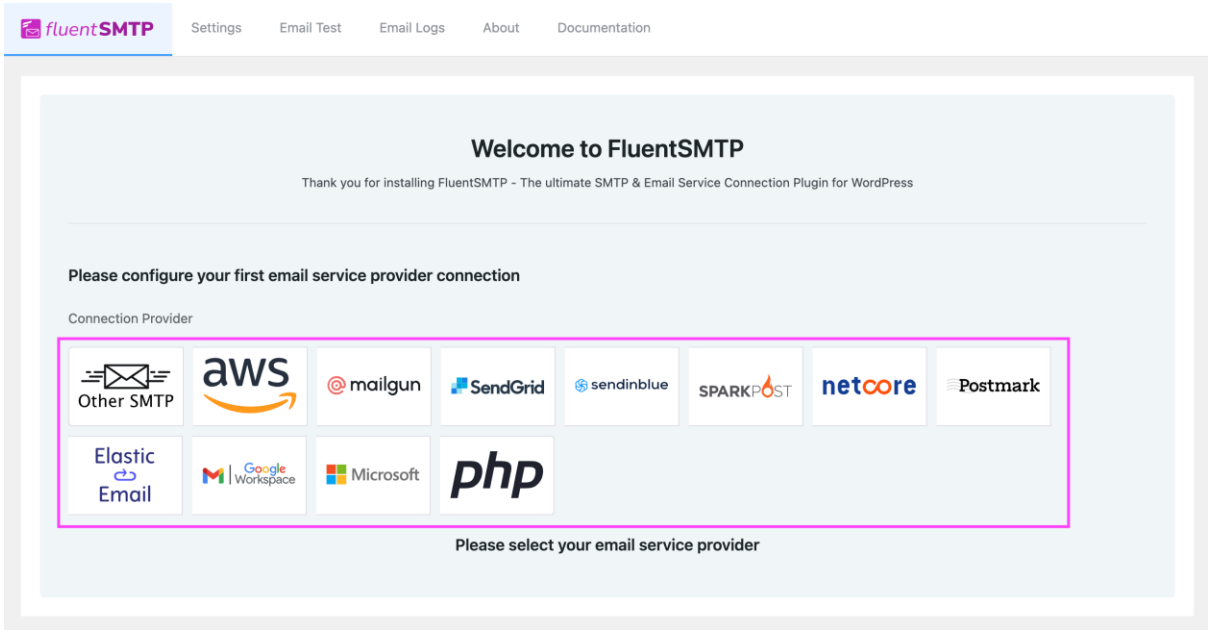
Configuring FluentSMTP with Outlook or Office365 Emails

Please follow the below sections to configure Outlook or Office365 Emails with FluentSMTP.

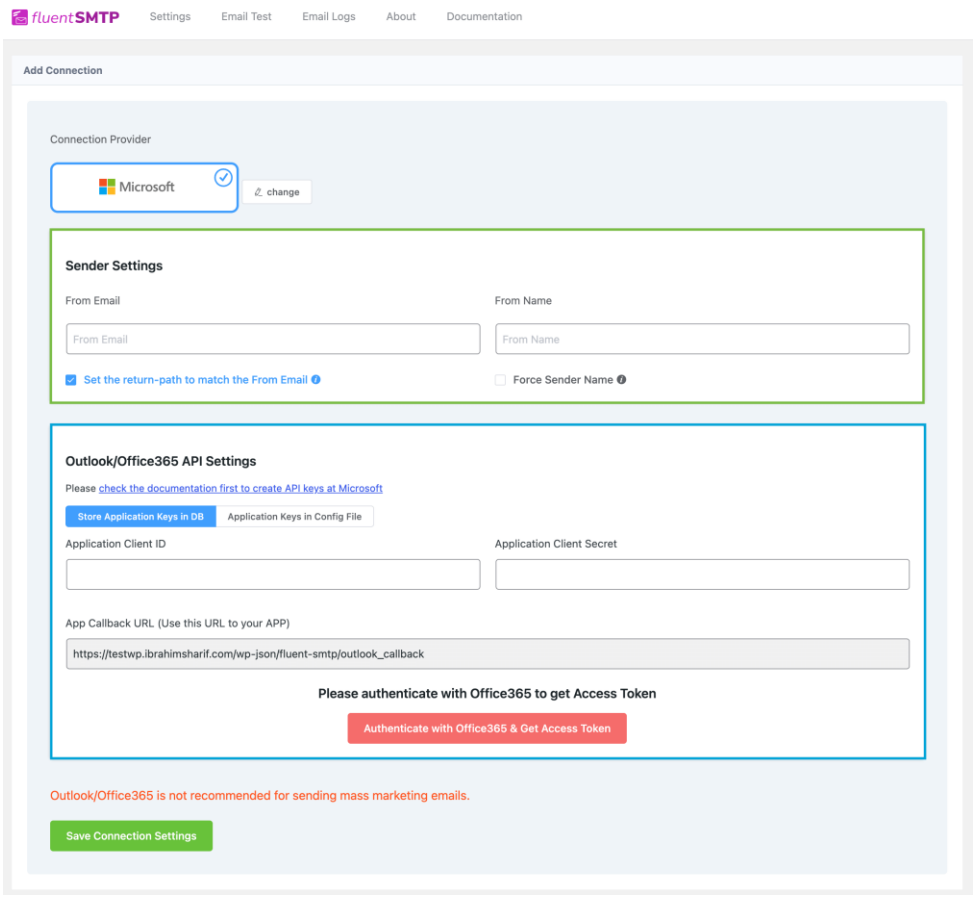
Please go to **WordPress Settings ➞ FluentSMTP**



Now from your **WordPress Dashboard** go to **Settings ➞ FluentSMTP**

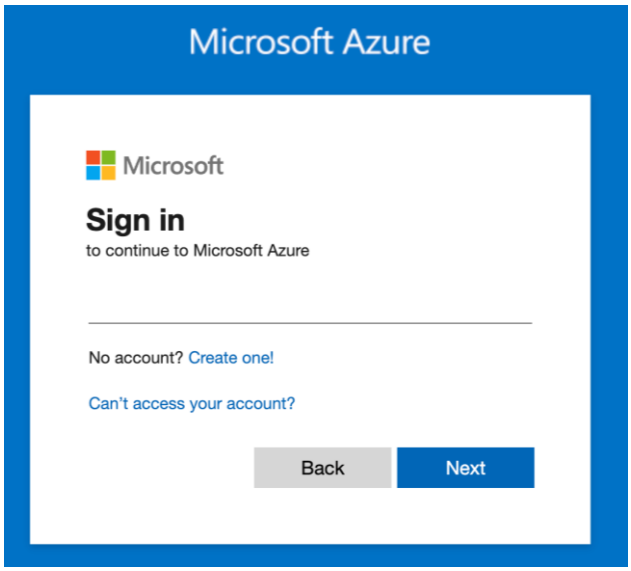


After selecting Microsoft as the mailer, a very simple settings window will open as shown in the screenshot below.

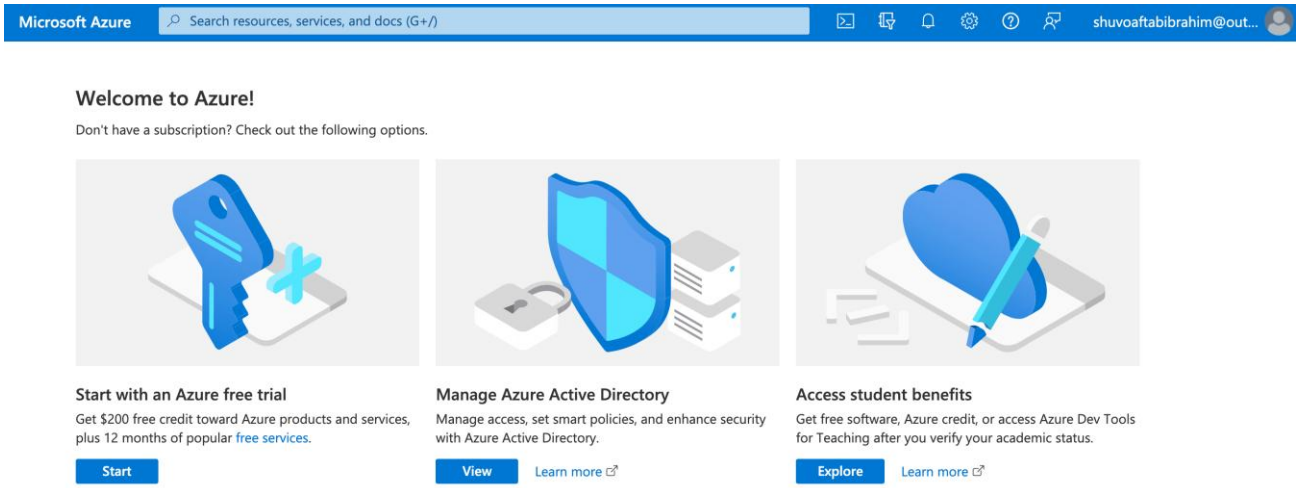


The Application Client ID and Client Secrets are parts of the Microsoft Azure Cloud Application. We need to:

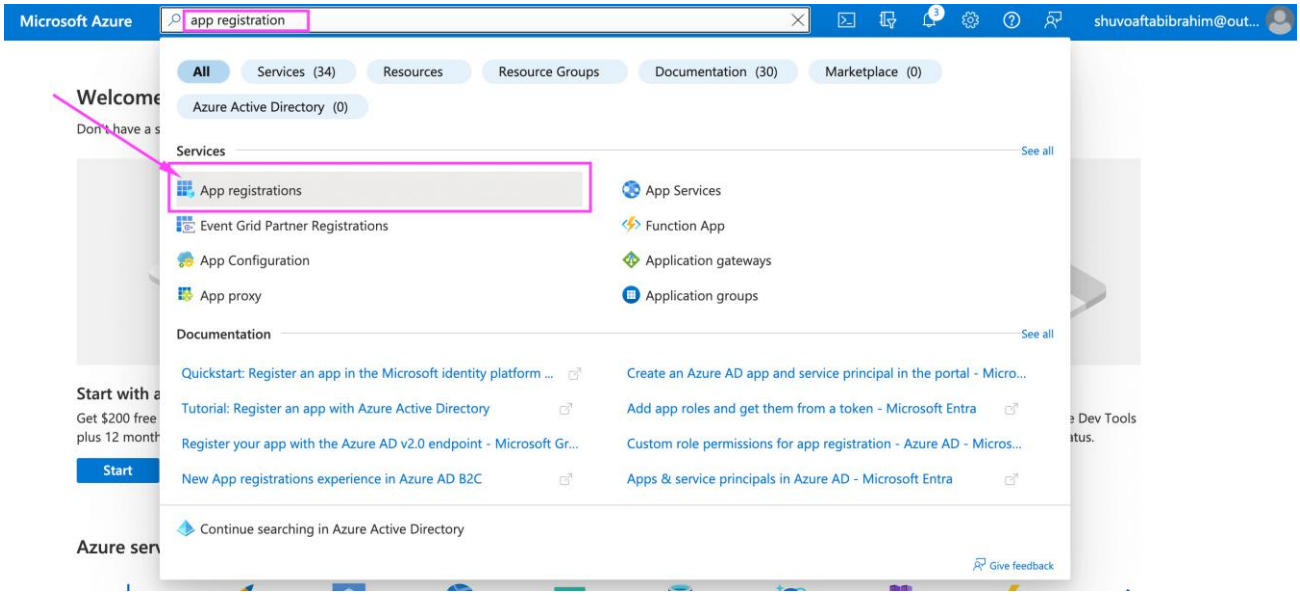
Please go to Microsoft Azure Portal from Here: [Home – Microsoft Azure]



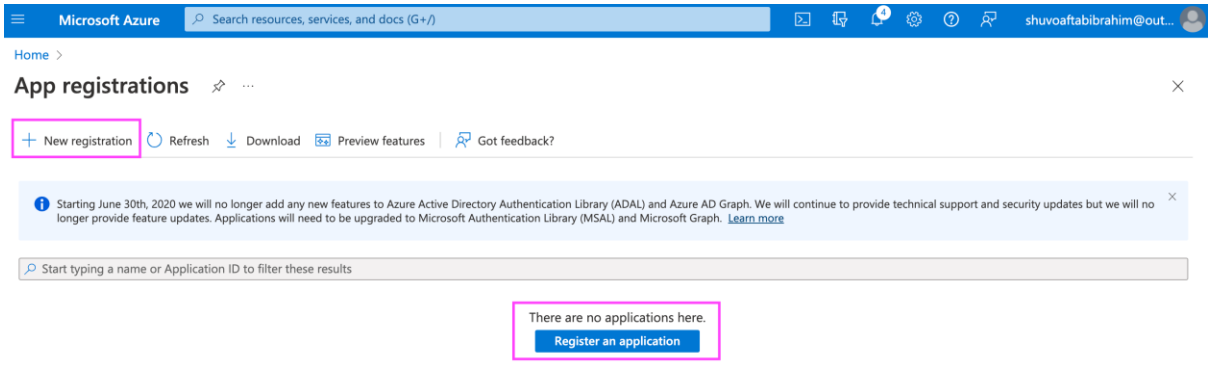
You may be asked to log in to your account using your Outlook or Office365 Account Email as the above screenshot. Once you are logged in you will be redirected to the Azure Portal Home as the below screenshot.



Now from the top search bar, Search for **"app registration"** and it will automatically suggest a few services and look for the **App Registrations** as below. Then click on this to go to the **App Registration Dashboard.**

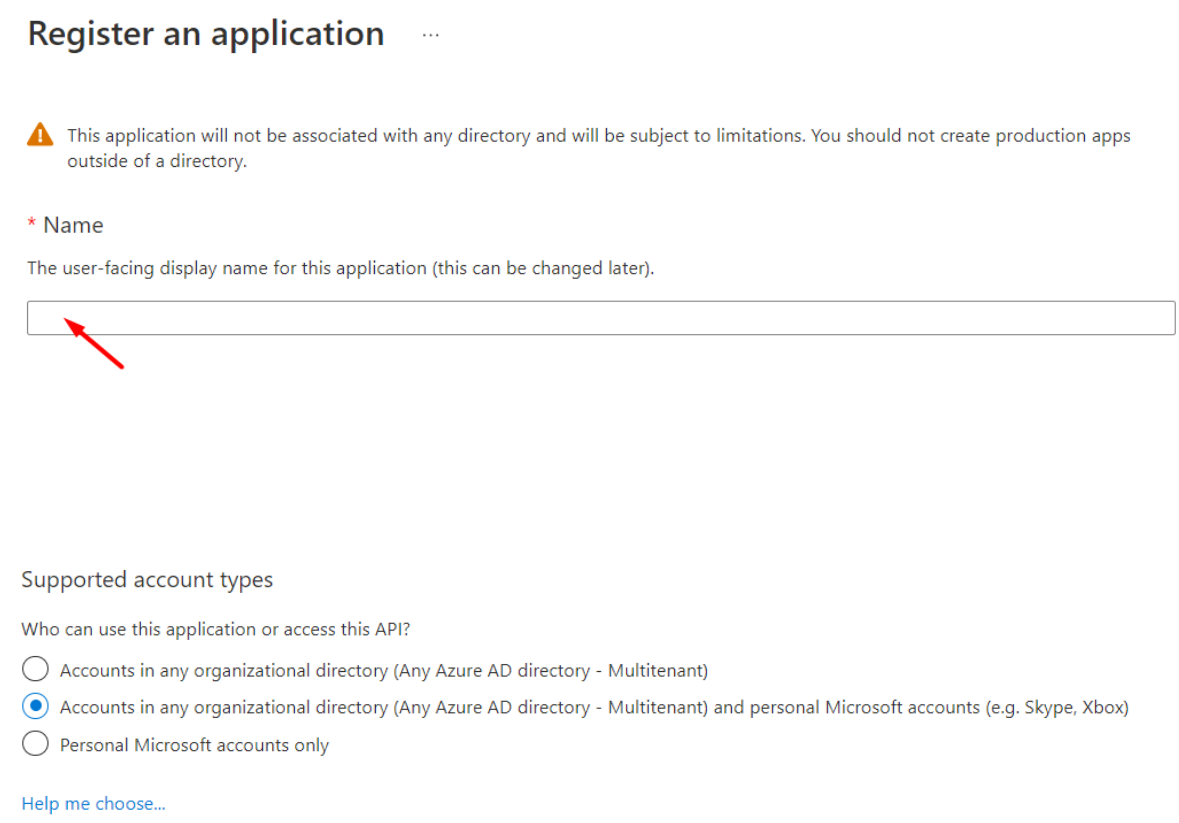


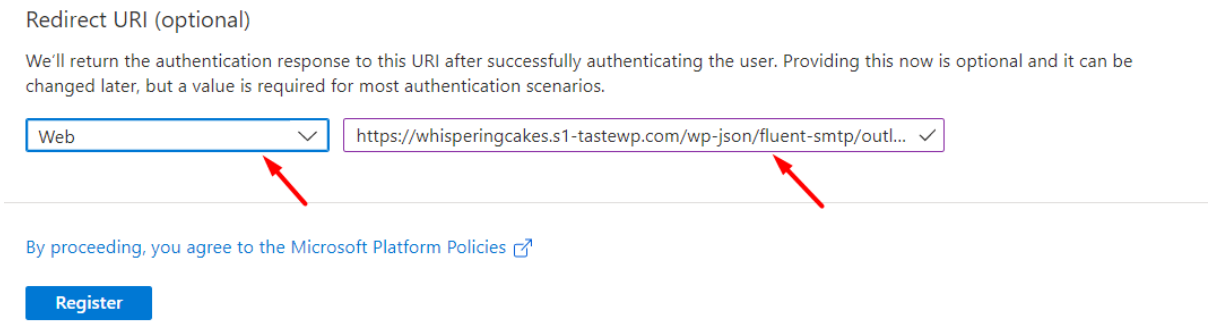
You can also directly go to New APP Registration from here: Register an application – Microsoft Azure and you will be redirected to the below dashboard once you are logged in as per the previous step.



Now, if you do not have any existing Apps Registered then you will see the same dashboard as the above screenshot and can click on the **Register an application** button from the center.

If you already have an existing App registered, then you will have to click on the **+ New Registration** button on the top section to **Register an Azure Application.**

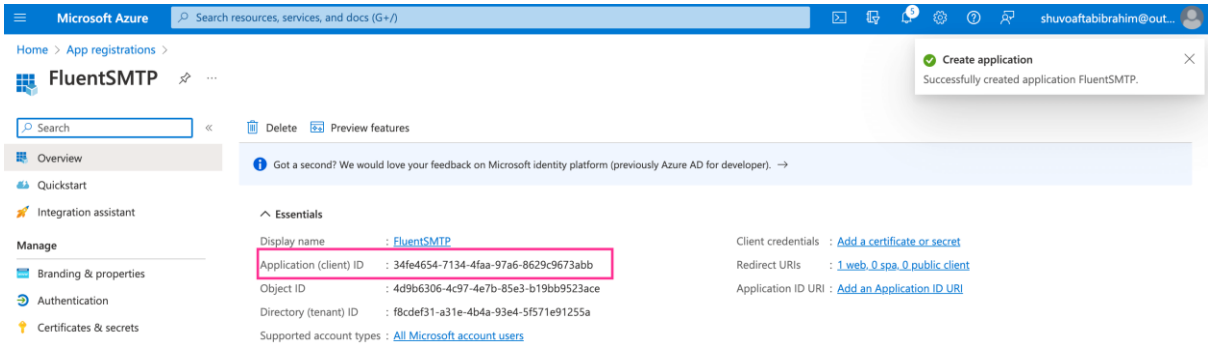




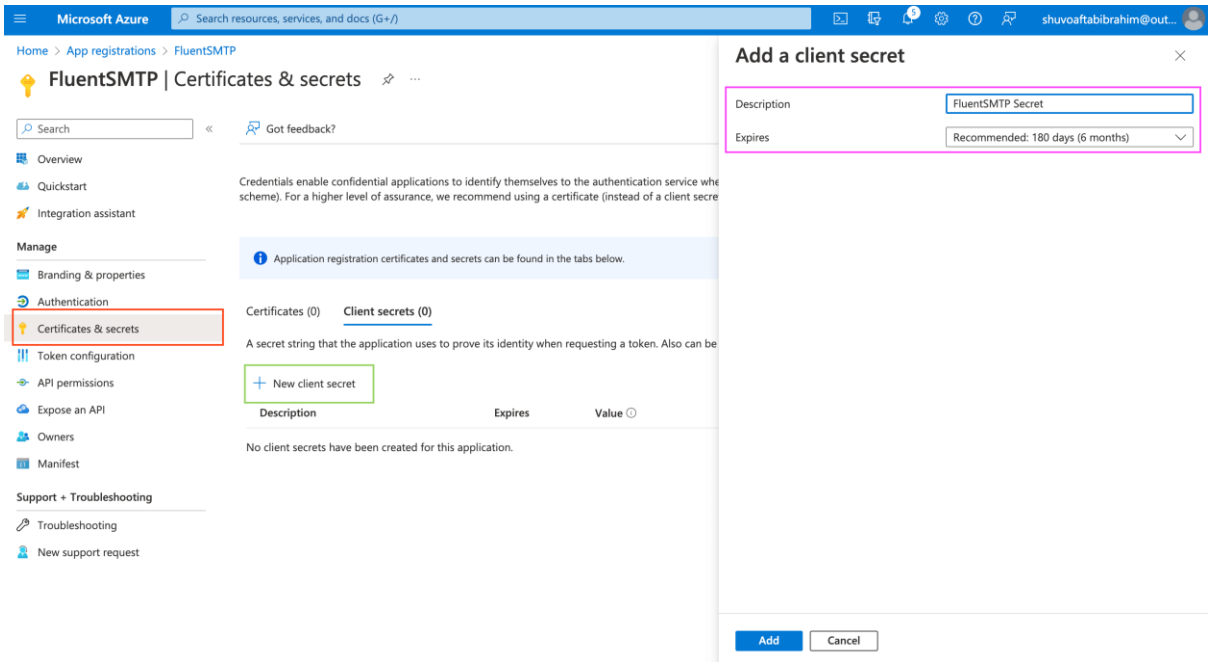
1. **Name:** In the next section, Provide a Name for the Application as an Identifier.
2. **Supported Application Type:** This must be "Accounts in any organizational directory (Any Azure AD directory – Multitenant) and personal Microsoft accounts (e.g. Skype, Xbox)" to let FluentSMTP get authorized in the later steps and send emails from your Microsoft Account.
3. **Redirect URI:** The Platform should be of **Web** type and the Redirect URI is the **App Callback URL** collected from the earlier step provided by the FluentSMTP plugin on your website.

The Redirect URI is in the following format:

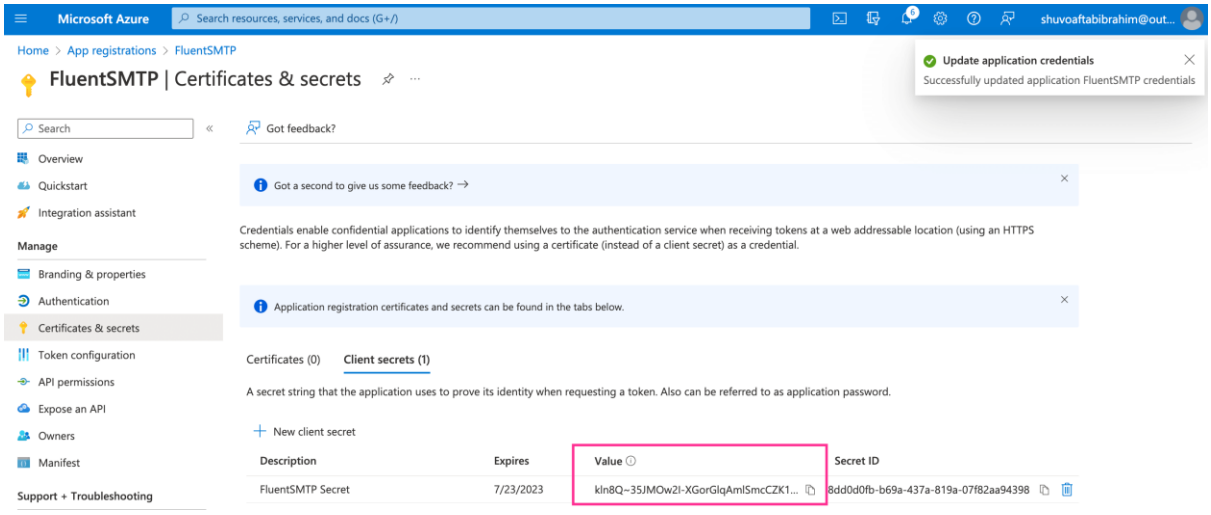
*https://**YourDomain.com**/wp-json/fluent-smtp/outlook_callback*



Now we need to create and store the Client Secret Value. To do this, please go to Certificates & Secrets ➞ + New Client Secret



Once you are done please click on the Add button from the bottom and it will redirect you to Client Secret Overview and a Client Secret Value will be generated for you. **Please copy and store this Client Secret Value as this will not be visible again once you leave this page.**

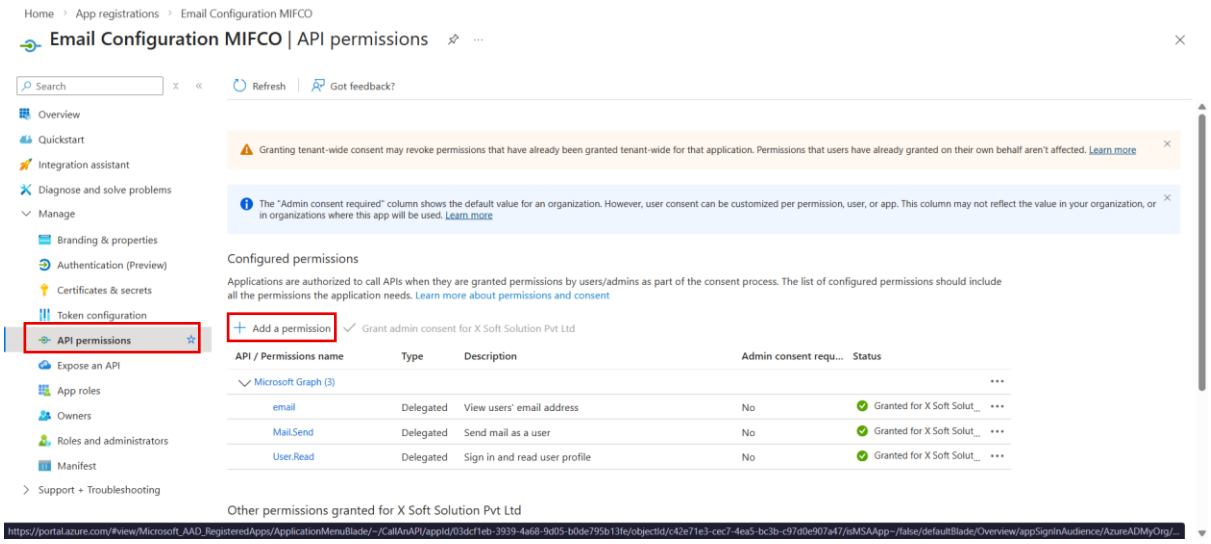


Add API Permissions (Mail.Send)

After generating the Client Secret, follow the steps below:

Step 1 – Go to API Permissions

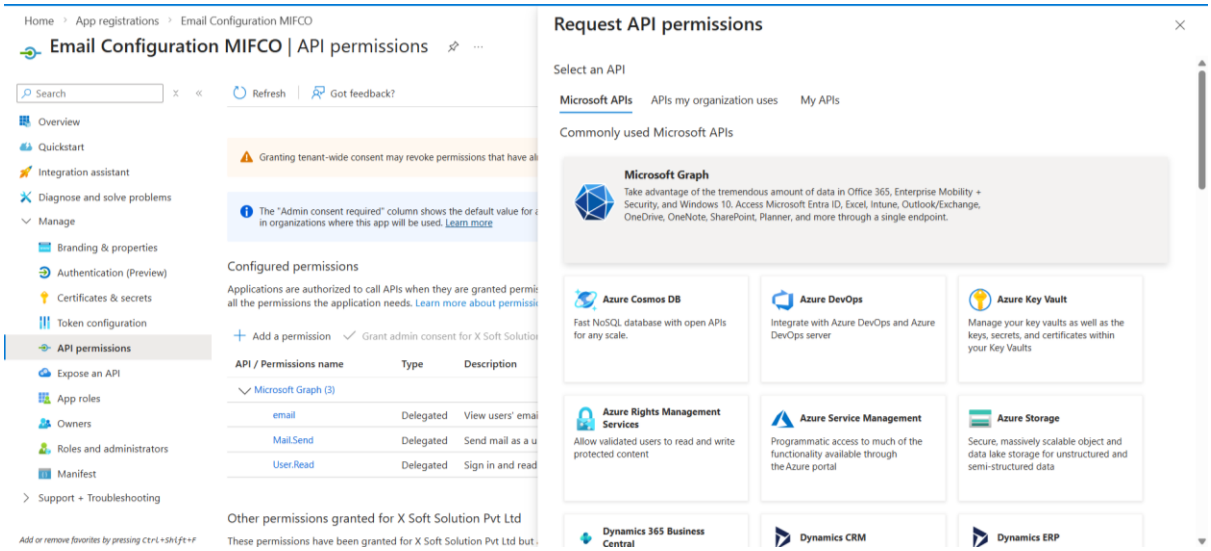
1. In the left menu, click on **API permissions**
2. Click on **+ Add a permission**

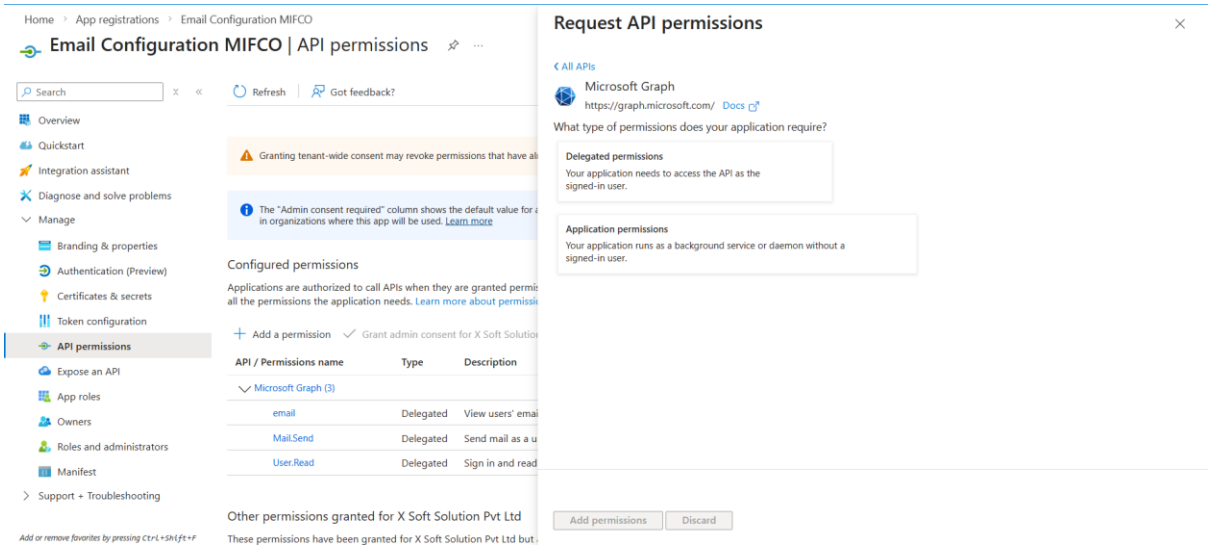


Step 2 – Select Microsoft Graph

1. Click on **Microsoft Graph**
2. Select **Delegated permissions**

Delegated permissions allow the application to send email as the signed-in user.





Step 3 – Add Mail.Send Permission

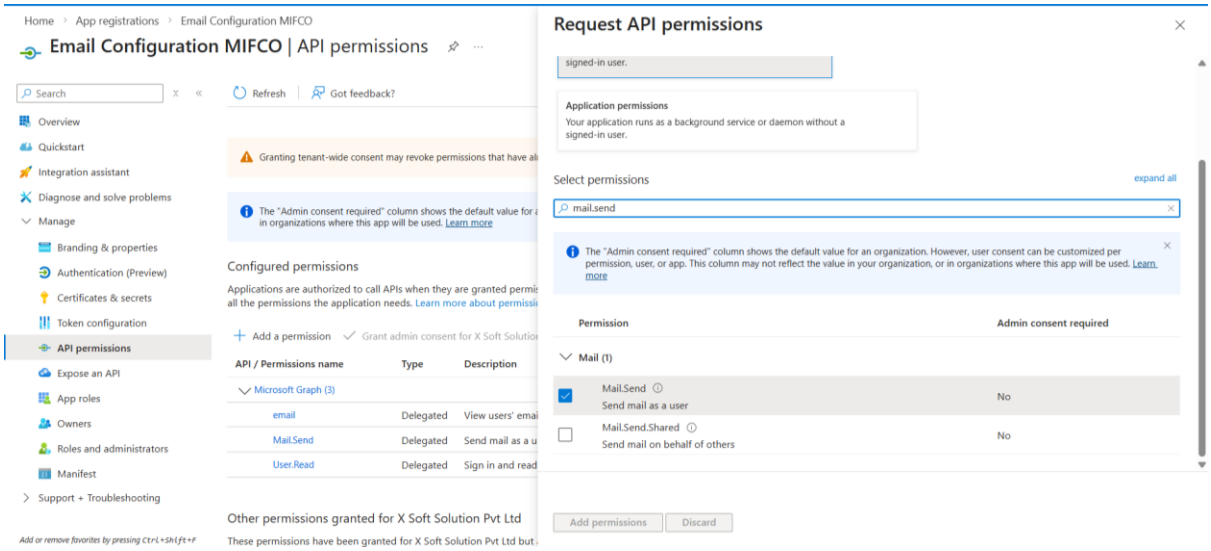
1. In the search box, type:

   mail.send

2. Under the Mail section, select:

Mail.Send – Send mail as a user

3. Click **Add permissions**



Step 4 – Grant Admin Consent (Important)

After adding the permission:

1. Click on **Grant admin consent for [Your Organization Name]**
2. Click **Yes** to confirm

After successful approval, the Status should show:

Granted

⚠ If You Are Not an Admin

If you are **not a Microsoft 365 Global Admin or Application Admin**, you will not be able to grant admin consent.

In this case:

1. Contact your organization's **Microsoft 365 Global Administrator**
2. Ask the admin to:
    - Go to **Azure Portal → App registrations**
    - Open the application
    - Go to **API permissions**
    - Click **Grant admin consent**
    - Click **Yes** to approve

It is recommended to use an **Admin account** when setting up API permissions to avoid permission errors such as:

error=access_denied
error_subcode=cancel

Once the admin grants consent, the Status should change to:

Granted

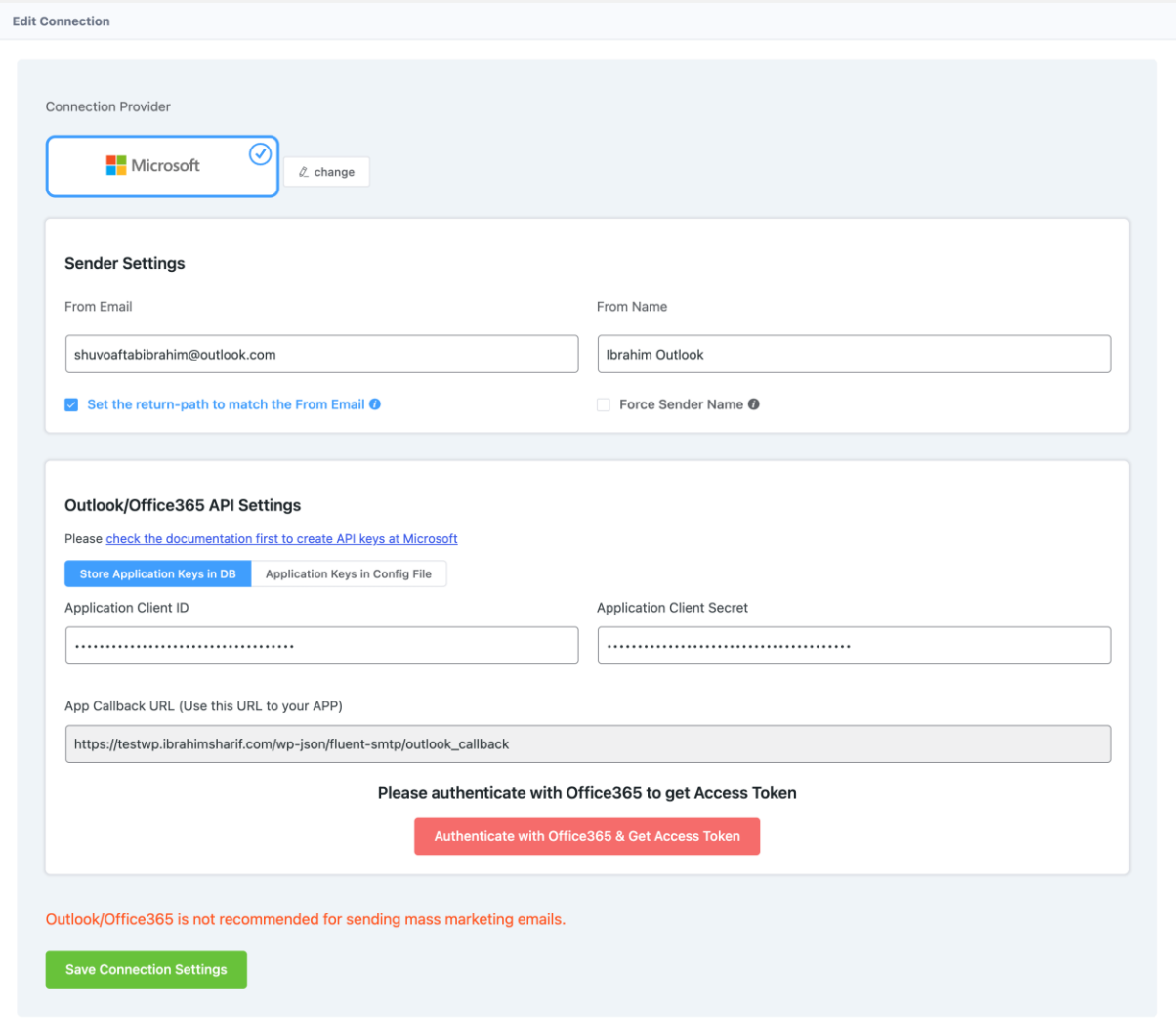
Once this is completed, your Azure App Registration is properly configured to send emails using Microsoft 365.

Now you can proceed back to FluentSMTP and complete the authentication process.

FluentSMTP Microsoft Settings

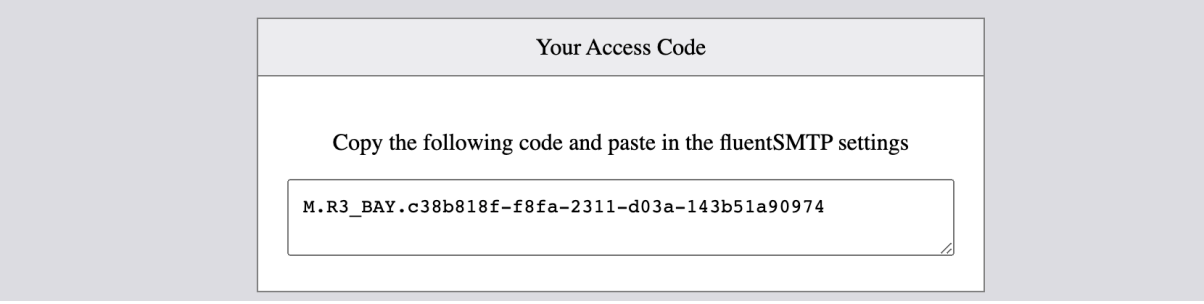
We are done obtaining the **Application Client ID** and **Client Secret Value**. After providing them in the **FluentSMTP Settings**, please click on the **“Authenticate with Office365 & Get Access Token”** button.

Application Details



Token Generation

Then you will be redirected to the **Token Generation Page** from where we need to copy and store the generated Token to use in the FluentSMTP Settings as below:



Save Microsoft Connection Settings

Now provide the earlier generated Token in the FluentSMTP Settings and finally click on the **Save Connection Settings** button.